



### PRE-TRIAL CONFERENCE RECORD

Information(s)#      Date Information(s) Sworn: [Click here to enter a date.](#)  
Date of Counsel Pre-trial: [Click here to enter a date.](#)

Date: <a href="#">Click here to enter a date.</a>	Time Set for PTC:	PTC Judge: <a href="#">Click here to enter text.</a>
Court Location: <a href="#">Click here to enter text.</a>	File No.: <a href="#">Click here to enter text.</a>	
Accused(s): <a href="#">Click here to enter text.</a>	Charges: <a href="#">Click here to enter text.</a>	
Defence Counsel: <a href="#">Click here to enter text.</a> <input type="checkbox"/> Self Represented	Crown Counsel: <a href="#">Click here to enter text.</a>	
Email address: <a href="#">Click here to enter text.</a>	Email address: <a href="#">Click here to enter text.</a>	
PTC Conducted: <a href="#">Choose an item.</a>		
Other attendees as approved by PTC judge: <a href="#">Click here to enter text.</a>		
Crown Elections: <a href="#">Choose an item.</a> an item.	Defence Election: <a href="#">Choose</a>	Custody: <a href="#">Choose an item.</a>
<b>DISCLOSURE</b>		
Disclosure Complete: <a href="#">Choose an item.</a>		
Missing Disclosure/Action Required:		
<b>WITNESS INFORMATION</b>		
# of Crown Witness(es): <a href="#">Choose an item.</a>	Estimated Total Time: hrs.      days	
# of Defence Witness(es): <a href="#">Choose an item.</a>	Estimated Total Time: hrs.      days	
# of Expert Witness(es): <a href="#">By Crown: Choose an item.</a> <a href="#">By Defence: Choose an item.</a>	Estimated Total Time: hrs.      days	

<b>Expert Voir Dire</b> Choose an item. <b>Crown Expert Report served?</b> Choose an item. Choose an item. <b>Providing opinion on?:</b>  <b>Qualifications admitted?</b> Choose an item.  <b>Defence Expert Report served?</b> Choose an item. Choose an item. <b>Providing opinion on?:</b> <b>Qualifications admitted?</b> Choose an item.  <b>Comments:</b>		<b>Crown Expert Report Admitted by Defence?</b>     <b>Defence Expert Report Admitted by Crown?</b>
<b>Child Witness(es):</b> Choose an item. Choose an item.  <b>Comments:</b>	<b>If Child Witnesses, how many?</b>  	<b>Estimated Total Time:</b> hrs.
<b>Interpreter Required:</b> Choose an item. <b>For Defendant?</b> Choose an item. <b>For Crown Witness?</b> Choose an item. <b>For Defence Witness?</b> Choose an item. <b>Language(s):</b> Choose an item.	<b>Special Equipment Required:</b> Click here to enter text.  <b>Accused/Witness Accommodation:</b> <input type="checkbox"/> Religious <input type="checkbox"/> Cognitive/Developmental <input type="checkbox"/> Physical Disability <input type="checkbox"/> Support Person <input type="checkbox"/> Screen <input type="checkbox"/> Video Testimony <input type="checkbox"/> Other: Click here to enter text. <b>Defence Consent:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>S. 715.1 Videos - under 18 &amp; made within reasonable time?</b> Choose an item.	<b>Length of videos/audiotapes to be played for all witnesses in total:</b>	
<b>Is there a Transcript of Witness Statement?</b> Choose an item.	<b>If no Transcript yet, will it be available for the hearing?</b> Choose an item.	
<b>Notes:</b> <b>Comments:</b>		
<b>CHARTER ISSUES</b>		
<b>Will there be a Charter Application?</b> Choose an item. an item. <b>Section:</b> <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10(a) <input type="checkbox"/> 10(b) <input type="checkbox"/> 11(b) <input type="checkbox"/> 15 <input type="checkbox"/> 24(1) <input type="checkbox"/> 24(2) <input type="checkbox"/> 52 <input type="checkbox"/> Notice? <input type="checkbox"/> Click here to enter text.	<b>Blended Voir Dire:</b> Choose an item.	
<b>Standing?</b>		

<b>Issues:</b>			
<b>Time required:</b> hrs.			
<b>OTHER VOIR DIRES/MOTIONS</b>			
<b>Voir Dire(s)/Motion(s) required:</b> Choose an item.		<b>Time Required:</b> hours	
<input type="checkbox"/> Hearsay/KGB	<input type="checkbox"/> Disclosure	<input type="checkbox"/> YCJA Statement	<input type="checkbox"/> Complainant's sexual activity or reputation (276-277)
<input type="checkbox"/> Voluntariness	<input type="checkbox"/> Similar Fact	<input type="checkbox"/> 3 <sup>rd</sup> Party Records	<input type="checkbox"/> Wiretap
<input type="checkbox"/> Witness Accommodation (486-486.3)	<input type="checkbox"/> CCTV	<input type="checkbox"/> Video Evidence	<input type="checkbox"/> Record of complainant/witness (278.2)
<input type="checkbox"/> Electronic Evidence	<input type="checkbox"/> Recognition Evidence	<input type="checkbox"/> Vukelich/Threshold Hearing	<input type="checkbox"/> Other
<b>If Voluntariness: Is there a transcript?</b> Choose an item. <b>If no transcript yet, will it be available for the hearing?</b> Choose an item.			
<b>Other:</b> <b>Comments:</b>			
<b>ADMISSIONS</b>			
<b>Alleged Offence Date:</b> Choose an item.		<b>Jurisdiction:</b> Choose an item.	
<b>Identity:</b> Choose an item.		<b>Injuries (Bodily Harm/Aggravated):</b> Choose an item.	
<b>Medical Report:</b> Choose an item.		<b>Photographs:</b> Choose an item.	
<b>Video(s)/Audiotape(s):</b> Choose an item.		<b>Continuity of Seized Items:</b> Choose an item.	
<b>Quantity/Nature of Substance:</b> Choose an item.		<b>E-Communication (e.g., Text/Social Media):</b> Choose an item.	
<b>Property Owner's Evidence:</b> Choose an item.		<b>Value of Property/Damage /Loss:</b> Choose an item.	
Voluntariness of utterances to persons in authority is admitted? Choose an item.			
Crown intends to use defendants' statement as part of the Crown case? Choose an item.			
<b>Other:</b> <b>Comment:</b>			
<b>Type of documentary evidence being admitted:</b>			
<input type="checkbox"/> Recognizance/Undertaking	<input type="checkbox"/> Certificate(s) of Analysis	<input type="checkbox"/> Service of Notice(s)	

<input type="checkbox"/> Probation Order	<input type="checkbox"/> Failure to Appear	<input type="checkbox"/> Business Records
<b>Other Admissions/Comments:</b>		
WILL THERE BE A PRELIMINARY INQUIRY? Choose an item. <b>PRELIMINARY INQUIRY ISSUES</b>		
Statement of Issues Filed? an item.	<input type="checkbox"/> Committal in Issue: item.	Choose a
Discovery? an item.	<input type="checkbox"/> Application under s. 540(7): item.	Choose a
Focus Hearing? an item.	<input type="checkbox"/> Application under s. 540(9): item.	Choose a
<b>Other Issues/Comments re: Preliminary Hearing:</b>		
<b>MAIN ISSUE(S)</b>		
<input type="checkbox"/> No Admissions	<input type="checkbox"/> Credibility/ Reliability	<input type="checkbox"/> Identity
<input type="checkbox"/> Consent	<input type="checkbox"/> Self-Defence	<input type="checkbox"/> Accident
<input type="checkbox"/> Intoxication	<input type="checkbox"/> NCR	<input type="checkbox"/> Breath Test Issues
<input type="checkbox"/> Parties	<input type="checkbox"/> Alibi	
<b>Other: Comments:</b>		
<b>NEXT PTC EVENT</b>		
<input type="checkbox"/> Confirmation Hearing	<input type="checkbox"/> Status Hearing	<input type="checkbox"/> 2 <sup>nd</sup> PTC
<input type="checkbox"/> Not Required	<input type="checkbox"/> Other:	
<b>Notes:</b>		
<b>TIME ESTIMATES</b>		
<b>Total Trial/Preliminary Hearing Estimates:</b>		<b>Pre-trial motions/Application Time Estimates:</b>
Crown:        days	Defence:        days	Crown:        Defence:        PTC Judge:
PTC Judge:        days		
I agree with the contents of this Form (including estimates of time required, admissions, etc.) and acknowledge that the Court expects that should anything change, parties will notify each other and the Court as soon as possible.		

Crown counsel:	Signature:	Date: Click here to enter a date.
Defence counsel:	Signature:	Date: Click here to enter a date.
PTC Judge:	Signature:	Date: Click here to enter a date.